

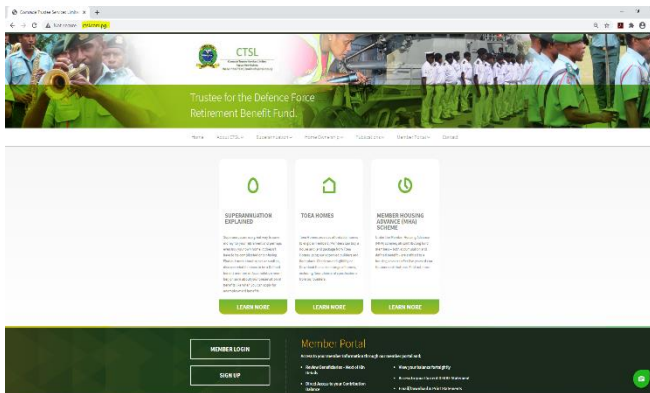


Comrade Trustee Services Limited

Trustee for the Defence Force Retirement Benefit

CTSL Online Portal User Guide

Step 1. Enter the URL Address <https://portal.ctsl.com.pg>
On your browser or
Access through the CTSL website www.ctsl.com.pg



Step 2. Click on **“Member Login”** if you’ve already signed up on the portal or click **“Sign Up”** if it’s your first time logging in to register.



Step 3. Sign Up Page

- 3.1 Enter your DFRBF member number
- 3.2 Enter your Surname
- 3.2 Enter your Payroll number
- 3.3 Click on Register

A token will be sent to you via SMS

Register Now

To register, please provide the following details. If you do not wish to register online please call Comrade Trustee Services Limited on (675)320 3455 or (675)7998 7900 or email info@ctsl.com.pg

After you enter your Member Number, Surname and Payroll Number, we will send you an email with instructions on how to activate your account online.

Member Number *
001234

Surname *
Luke

Payroll Number *
05123456

Step 4.

4.1 Enter Token received via SMS

Token *
91087728

- 4.2 Create a password
- Note: *Must be 6 characters or more**
- *Must contain an upper case letter, a lower case, a number and a character.**

New Password *
Ctsl@2020

Re-enter New Password *
Ctsl@2020

4.3 Click submit to continue to login page

Step 5. Log In Page

- 5.1 Enter your User Name (DFRBF Member Number) and your Password then click on “Log In”

Note: If you forget your password click on **“Forgotten Your Password”** to create a new one.

Enter your Username and Password

Registered members can login by entering their Username and password below then clicking the Login button.

If you are already a member of Comrade Trustee Services Limited but don't have a login yet, [register now](#).

Username
001234

Password
Ctsl@2020

[Forgotten your password?](#)

